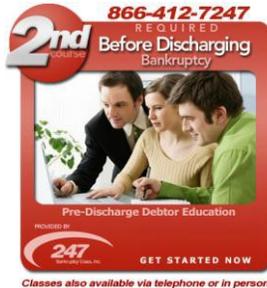




**CLIENT INSTRUCTIONS: PRE-DISCHARGE DEBTOR EDUCATION COURSE
(REQUIRED BEFORE DISCHARGING YOUR BANKRUPTCY)**

Go to www.a123cc.org and click on the red box on right side of your screen (2nd course required before discharging for bankruptcy)



1. On the next page - Click on the yellow starburst **"click here and register now"** **(DO NOT USE YOUR USER NAME AND PASSWORD FROM THE FIRST COURSE, YOU MUST RE-REGISTER)**
2. Disclosure Form: Read the form. If you do not wish to be considered for a waiver, click in the grey box & scroll to the bottom of the page click on **"I have read this form"**
3. Registration Page:
 - Click the box in yellow if this is a Joint Filing (Married Couple).
 - Create a unique Login (user name) and password. (no symbols)
 - Enter your full name as it should appear on the certificate.
 - Enter your Date of birth & Last 4 digits of your SSN
 - Enter your home address
 - Enter your telephone number and email address
 - Enter your Attorney's Code (the next 2 lines will automatically populate with the attorney information if you entered the code correctly)
 - Enter your Case Number:
 - First Box – Year you filed: For example 2016 = 16
 - Second Box – The 5 numbers in order shown on your case number
 - Third box you may leave blank or enter the Judges initials. We do not use them.
 - Enter your court jurisdiction. If you are unsure of your jurisdiction, click the link below it.
 - Agree to the Terms of Service. Then click **"SUBMIT"**
4. Payment Screen: You may pay by Credit Card, Debit Card or E-Check. Enter all your information on the left side and make sure the address for your account matches the address shown on the right. Then on the lower right side, agree to the amount and click **"COMPLETE ORDER"**
5. You are ready to begin your course. You may log on and off if needed by clicking in the upper right hand corner of the page: **"SAVE PROGRESS AND LOG OUT"** and your progress will be saved.
6. Begin your course on the first page, PRE COURSE AFFIRMATION. **IF THIS IS A JOINT FILING BE SURE TO CHECK BOTH NAMES TO CONTINUE TOGETHER.** You may take the course any time 24 hours a day.